

Privacy Collection Notice

Receiving Employer Expressions of Interest

This notice explains how the Net Zero Economy Authority (the Authority) collects, uses and discloses personal information in connection with receiving employer expressions of interest, and the identification and engagement of receiving employers, under the *Net Zero Economy Authority Act 2024* (Cth) (the Act).

We collect personal information from employers who are interested in being identified as receiving employers under the Act. This may occur as part of a Community of Interest (COI) process, or in connection with the Authority's administration of Part 5 of the Act and related workforce transition activities. The information assists the Authority to identify potential employment opportunities for transition employees and support energy industry transitions.

Your personal information is protected by law, including under the *Privacy Act 1988* (Cth) (the Privacy Act) and the Australian Privacy Principles. We use secure systems to manage this process, and our contractual arrangements require service providers to comply with the Privacy Act and store data securely in Australia.

What we collect

We may collect:

- Your name and contact details
- The organisation you represent and your role
- Employment-related details provided by employers about transition employees.

Some of this information may be sensitive information under the Privacy Act (e.g., union membership or opinions). We will never routinely require sensitive information. If sensitive information is provided by your employer in connection with the purposes described in this notice, and it is necessary for us to use it, we will notify affected individuals about what was collected, why it is needed, and how it will be used.

We only collect personal information that is reasonably necessary for the Authority to perform its functions and powers under the Act. Where additional information is required, the Authority may seek that information using powers available under the Act. We will explain why any additional information is needed before collecting it.

If you provide information about another person, you must ensure they are aware of this notice. If the information is sensitive and no legal exemption applies, you must also ensure they consent.

Why we collect your personal information

We collect personal information to identify, engage and support receiving employers under the Act, and to undertake related statutory functions. This includes:

- Identifying employers that may be able to offer employment opportunities to transition employees.
- Seeking and managing expressions of interest from potential receiving employers.
- Supporting workforce transition and redeployment activities under Part 5 of the Act.
- Understanding workforce and employment opportunities to inform planning for energy industry transitions.

We may also use this information to:

- Support Community of Interest processes and applications to the Fair Work Commission under Part 5 of the Act;
- Facilitate engagement between participating employees and receiving employers;
- Support workforce transition initiatives, programs and services administered by the Authority;
- Support monitoring, evaluation and compliance activities under Part 5 of the Act.

This information is essential for fulfilling the Authority's functions and statutory obligations under the Act and ensuring that communities and workers are supported during power station closures.

Who we disclose your personal information to

We use your personal information for the purposes described in this notice, including identifying and engaging receiving employers, supporting workforce transition activities under Part 5 of the Act, and where relevant supporting Community of Interest processes and Fair Work Commission proceedings.

We do not disclose your personal information outside the Authority unless required or authorised by law. This may include disclosure to the Fair Work Commission where necessary to perform our statutory functions. Any information shared externally will be limited to what is necessary to perform the Authority's functions under the Act and will comply with the Privacy Act and the Australian Privacy Principles.

We do not publish personal information or disclose it to overseas recipients as part of the Authority's administration of the Act.

Storage, security and retention of your personal information

Personal information collected in connection with the identification and engagement of receiving employers and the administration of Part 5 of the Act is stored securely in Australia.

All information is managed in accordance with the Privacy Act, the Australian Privacy Principles and Commonwealth information security requirements. The Authority takes reasonable technical and organisational measures to protect personal information from misuse, interference, loss, and unauthorised access, modification or disclosure. Access to personal information is restricted to authorised personnel who require it to perform their duties under the Act.

Records containing personal information will be retained for a period consistent with applicable Commonwealth record-keeping requirements. Where permitted by law and no longer required for a lawful purpose, the Authority will take reasonable steps to destroy or de-identify personal information. However, information will be retained where required by Commonwealth record-keeping obligations, Australian law, or other legal requirements.

More information



Learn more

Further information on the EIJP and how we support workers, communities and regions is available on our website: nzea.gov.au.
Scan the QR code to learn more about the Energy Industry Jobs Plan.
Contact the EIJP team directly via email: eijp@nzea.gov.au



Privacy information

Information collected by the Authority can include information of a personal and/ or sensitive nature about employees as well as information of a commercially sensitive nature. You can learn more about how the Authority manages personal and commercial in confidence information through our privacy page on our website via the QR code.

All information the Authority handles is managed confidentially by the relevant Authority staff in accordance with the Privacy Act 1988 (Cth). In addition, relevant Authority staff will act in accordance with the Public Governance Performance and Accountability Act 2013 (Cth) (PGPA) when handling and managing information of such nature.

If you have any concerns or questions about this notice or how your information is managed, please contact us at: privacy@nzea.gov.au.